| POLICY TITLE:<br>Use of Tobacco and Tobacco Products by Employees |                                  |                                     |  |  |
|---|----------------------------------|-------------------------------------|--|--|
| ADOPTION/EFFECTIVE DATE: 3/11/1992                                | MOST RECENTLY AMENDED: 8/23/1999 | MOST RECENTLY REAFFIRMED: 5/20/2002 |  |  |
| POLICY/PROCEDURE MANUAL SUMMARY CATEGORY:<br>Personnel            |                                  |                                     |  |  |

Smoking and the use of any other tobacco products; e.g., chewing, are prohibited in all school buildings, office buildings, and all other buildings, vehicles and on all property of the Board of Education of Harford County.

## **Board Approval Acknowledged By:**

Patricia L. Skebeck, Secretary and Treasurer Board of Education of Harford County

| Policy Action Dates |           |             |             |  |  |
|---------------------|-----------|-------------|-------------|--|--|
| ACTION              | DATE      | ACTION DATE | ACTION DATE |  |  |
| Adopted             | 3/11/1992 |             |             |  |  |
| Amended             | 5/10/1993 |             |             |  |  |
| Amended             | 8/23/1999 |             |             |  |  |
| Reaffirmed          | 5/20/2002 |             |             |  |  |

| Responsibility for Policy Maintenance & References                  |                 |                                      |                                      |  |  |  |
|---|-----------------|--------------------------------------|--------------------------------------|--|--|--|
| LAST EDITOR/DRAFTER NAME:   |                 | JOB POSITION OF LAST EDITOR/DRAFTER: |                                      |  |  |  |
| Unknown   |                 | Unknown                              |                                      |  |  |  |
| PERSON RESPONSIBLE:   |                 | JOB POSITION OF PERSON RESPONSIBLE:  |                                      |  |  |  |
| DESIGNEE NAME:  |                 | JOB POSITION OF DESIGNEE:            |                                      |  |  |  |
| N/A   |                 | N/A                                  |                                      |  |  |  |
| REFERENCE 1 TYPE:   | REFERENCE 1 NO. |                                      | REFERENCE 1 DESCRIPTION:             |  |  |  |
| Legal   | Title 13A.02.04 |                                      | Code of Maryland Regulations (COMAR) |  |  |  |
| REFERENCE 2 TYPE:   | REFERENCE 2 NO. |                                      | REFERENCE 2 DESCRIPTION:             |  |  |  |
| REFERENCE 3 TYPE:   | REFERENCE 3 NO. |                                      | REFERENCE 3 DESCRIPTION:             |  |  |  |
| REFERENCE 4 TYPE:   | REFERENCE 4 NO. |                                      | REFERENCE 4 DESCRIPTION:             |  |  |  |
| REFERENCE 5 TYPE:   | REFERENCE 5 NO. |                                      | REFERENCE 5 DESCRIPTION:             |  |  |  |
| POLICY NUMBER PRIOR TO NOVEMBER 1, 2005: Human Resources .06.01.006 |                 |                                      |                                      |  |  |  |